

## **2nd Meeting, IQAC on 18.01.17**

### **Agenda of meeting dated 18.01.17 :**

1. Formation of Sub-IQAC
2. Up gradation of Lab manual
3. Moderation of lesson plan

### **Minutes of Meeting:**

1. Sub IQAC is formed.
2. Prof Dipankar Hazra is requested to coordinate regarding lab manual updation of Computer Architecture Lab and Object Oriented Programming Lab at the earliest, so that the running semester students can work with the help of updated manuals.
3. The lesson plan suggested are not yet complied by all departments. It is requested that the new lesson plan format is to be followed by all departments.

**Coordinator, IQAC**