

Agenda of 7th meeting dated 12.02.2019 :

1. Sub IQAC reports and feedback analysis.
2. Preparation of Annual Quality Assurance Report (AQAR) for 2018-19.
3. Preparation of conducting three days Entrepreneur Awareness Camp

Venue: Ground Floor Seminar Room, Main Building

Time: 3:00 PM

Minutes of Meeting:

1. (a) Feedback is checked by IQAC. According to Sub IQAC report, students are not satisfied with food in canteen. So canteen will be advised to improve the quality of food items.

(b) Feedback forms on various subjects were collected from students of all Departments. Students are not fully satisfied with some subjects. The HODs/ TICs are requested to look into the matter.
2. Responsibilities for filling up AQAR are distributed among the faculty members as per the following list for submission of Annual Quality Assurance Report (AQAR) for the assessment year 2018-19.

Part-A	Prof.(Dr.) Prosenjit Sen	Prof. Sudeshna Seal
Part-B Criterion-I	Prof. Swarupa Ojha	Prof. Poulomi Das
Part-B Criterion-II	Prof. Goutam Bandopadhyay	Prof. Srijan Mukherjee
Part-B Criterion-III	Prof.(Dr.) Dhrubajyoti Ghosh	Prof. Arghya Dey
Part-B Criterion-IV	Prof. Supriya Adak	Mr.Koushik Mondal(Library)
Part-B Criterion-V	Prof.(Dr.) Sukanya Das Chandra	Prof. Koushik Mondal
Part-B Criterion-VI	Prof. Sudeshna Seal	Prof. Dipankar Hazra
Part-B Criterion-VII	Prof. Debojyoti Lahari	Prof. Arnab Jana.

3. Our Internal Quality Assurance Cell (IQAC) and Entrepreneurship Development Cell is going to conduct a three days Entrepreneur Awareness Camp on 18th – 20th March, in college campus in collaboration with Department of Higher Education, Science & Technology and Biotechnology [Govt. of WB].

Coordinator IQAC