

Agenda of meeting dated 09.06.2018 :

1. Initiation of NAAC Peer Team observation on IQAC.
2. Sub IQAC reports and feedback analysis.
3. Submission of Annual Quality Assurance Report (AQAR).
4. Future plans of IQAC.
5. Any other matter permitted by the Chair.

Minutes of Meeting:

1. NAAC Peer Team observations were discussed and appropriate action will be taken.
2. (a) According to Sub IQAC report, numbers of food items in canteen are limited. So canteen will be advised to increase the number of food items.
(b) There is a problem with drinking water in architecture building. Administrative department is informed to solve this issue.
(c) Some of faculties are not teaching in English. All are advised to teach in English.
(d) Civil Engineering Students are not satisfied by placement. Training & Placement officer will take care of this.
3. Annual Quality Assurance Report of 2017-18 will be completed today evening.
4. Prof. (Dr.) Arup Sinha, Principal of the institution discusses the future plans of IQAC. IQAC will be actively involved in increasing industry- institute relationship, research activities, soft skill improvement of students, faculty improvement, industry professional/ academician visit for faculty/students and training.
5. Academic Auditor Prof. Dr. Nirmalendu Chatterjee, Former Professor of Electrical Engineering Department, Jadavpur University advised us to increase industry-institute interaction through seminar, conference etc. He also advised to showcase our intention, objective and capability to people.

Coordinator, IQAC